

# **FORWARD PLAN OF PROPOSED CABINET BUSINESS**

**PERIOD: STARTVALIDDATE - ENDVALIDDATE**

**SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS**

**Please contact the Cabinet Support Office (2087 2396) if you require any further information**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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**15 December 2016**

**Leader**

Wales Audit Office Corporate Assessment Follow On Report - Statement of Action	This report presents a summary of all the actions taken to date to complete the one recommendation and 14 proposals for improvement made by the Auditor General in the Corporate Assessment Follow On Report issued in February 2016.	GREEN		Cabinet
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**Corporate Services & Performance**

Corporate Risk Register - Mid Year Review 2016/17	<p>The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in July 2016. Senior officers review the document quarterly and the Cabinet once every 6 months.</p> <p>Corporate Risk owners are at a Director level, and they each input to the review of this document.</p>	AMBER		Cabinet
Calculation of Council Tax Base 2017-18	To approve the Council Tax base for 2017/18	GREEN		Cabinet

**Early Years, Children & Families**

Families First Recommissioning	The existing Families First Programme comes to an end in March 2017. Initial indications are that there will be a future programme, but contract value and full guidance has not yet been issued by Welsh Government.	RED		Cabinet
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	Initial indications are that contracts will need to be extended until at least October 2017 to enable transition to new arrangements. Due to the value of the contracts, the decision to extend rests with the Cabinet.			

### Transport, Planning & Sustainability

Integrated Network Map	The Active Travel (Wales) Act 2013 places a duty on local authorities to plan for and promote walking and cycling for every day journeys, including the requirement to produce an Integrated Network Map which sets out a 15 year plan for improvements to active travel routes and must be submitted to Welsh Government for approval within a prescribed timescale.	GREEN		Cabinet
Cardiff West Transport Interchange				Cabinet
Eastern Bay Link	<p>The Welsh Government is constructing Phase 1 of the Eastern Bay Link between Butetown Tunnels and Ocean Way Roundabout at a cost of £57m at no cost to Cardiff Council. The Welsh Government has invited Council Officers to meet with the M4 Project Team to better understand the scope and potential impacts of the M4 project.</p> <p>The report seeks to delegate authority to the Director to engage with Welsh Government to progress a joint study of options for the next phases of the Eastern Bay Link.</p>	GREEN		Cabinet

**19 January 2017**

### Community Development, Co-Operatives & Social Enterprise

Re-provision of the	Through the maturing strategic partnership arrangements in Cardiff	AMBER	• Economy and	Cabinet
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Library Services within Cardiff Royal Infirmary	<p>an opportunity has presented itself for an ambitious multiagency Hub located at Cardiff Royal Infirmary (CRI).</p> <p>The CRI is currently only 35% fully refurbished and in use, which presents itself an opportunity for complementary services to be colocated within the building.</p> <p>There are a range of council services that are currently being considered, however the immediate opportunity is to co-locate the Library with a Café and Information Centre in the vacant Chapel.</p>		<p>Culture Scrutiny (possibly a joint committee)</p> <ul style="list-style-type: none"> <li>• Public</li> <li>• Planning</li> <li>• Councillors</li> <li>• Legal</li> <li>• Finance</li> </ul>	

### Corporate Services & Performance

WITS (Wales Interpretation and Translation Service): Transfer of hosting responsibilities from Gwent Police to City of Cardiff Council	<p>The service was launched in 2009 (with support of Welsh Government grant) as a “one-stop-shop” designed to improve the access to public services for vulnerable people whose first language isn’t English or Welsh and those who may be disadvantaged by a disability.</p> <p>The service is currently hosted by Gwent Police however they have been seeking a Local Authority partner to take over hosting responsibilities due to the legal restrictions they have with regards to the running and development of the service.</p> <p>Proposal to move the service over to City of Cardiff Council to host the service by end of financial year.</p>	AMBER		Cabinet
Update of the Council's Alcohol and Drug Misuse Policy	The Council's Alcohol and Drug Misuse Policy, dated 2004, needs to be updated to include further advice and guidance and to specifically include matters concerning the misuse of substances. In	GREEN		Cabinet

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	addition there is a need to clarify the roles and responsibilities for employees, managers and HR People Services and emphasise the support offered to employees. The manager's guide which supports the policy has also been updated. As part of the Council's application for the Corporate Health Standard Bronze Award it is important that we have in place a clear policy that demonstrates a commitment to supporting employees who may have issues related to misuse.			

### Education

The Performance of Cardiff Schools 2015/2016	The report informs Members of the performance of schools in 2015/16 and overtime. As such, it provides evidence of the extent to which the Council fulfils its principal responsibility with respect to education, namely that of improving the outcomes achieved by all learners. Sections of the report also relate to factors such as attendance, exclusion and the number of young people not in education, employment or training that are crucial to learners' wellbeing.	GREEN		Cabinet
School Organisation Proposals: The provision of additional English-medium primary school places at Radyr Primary School	At its meeting on 15 September 2016, the Cabinet authorised Officers to proceed to public consultation on a proposal to provide additional English-medium primary school places at Radyr Primary School.  This report summarises the views expressed during the consultation together with recommendations regarding how to proceed.	AMBER		Cabinet

### Transport, Planning & Sustainability

Supplementary Planning Guidance -	To consider comments made on the SPG's during public consultation and recommend to Council that they be approved for	AMBER		Cabinet
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Residential Design Guide, Tall Buildings, Locating Waste Management Facilities, Planning Obligations	development management purposes.			
Cardiff Cycle Strategy	Cycling is growing in Cardiff. The 2015 Cardiff Bike Life report shows that Cardiff is experiencing significant growth in the numbers of people cycling. The city compares favourably with other UK cities which are currently benefiting from higher levels of capital investment in cycling. Maintaining this growth is a key part of the work required to meet our target of 50% of all trips to be made by sustainable modes by 2026 and to become the most liveable capital city in Europe.	GREEN		Cabinet

**16 February 2017**

### **Leader - Economic Development & Partnerships**

Corporate Plan 17-19	The Corporate Plan forms part of the Council's policy framework and sets out the Council's strategic policy priorities and well-being objectives as required by the Well-being of Future Generations (Wales) Act 2015. It also forms part of the required statutory improvement framework as it discharges the Council's obligations under the Local Government (Wales) Measure 2009 to publish a stage one plan, setting out how the Council plans to achieve its priorities for improvement.	RED	The Corporate Plan will be informed by the results of the Ask Cardiff 2016 survey and the 2017/18 budget consultation.	Cabinet
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### **Community Development, Co-Operatives & Social Enterprise**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Alternative Delivery Model - Arts Venues	Following a procurement process an organisation will have been identified to undertake the management of the Council's Arts Venues (St David's Hall and New Theatre) including evaluation against the Council's "default" position – the Enhanced In House model/position.	Amber		Cabinet

### Corporate Services & Performance

Budget Monitoring - Month 9 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first nine months of the financial year.	GREEN		Cabinet
Quarter 3 Performance	This report presents a summary of the Council's performance for Quarter 3 of the 2016-17 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct and remedial actions considered necessary	GREEN		Cabinet
Budget Report 2017/18	To recommend the Cabinet budget proposals be approved by Council together with the necessary statutory recommendations	GREEN		Cabinet

### Education

Proposed Change of Status of St David's Catholic Sixth Form College - Implications for the Local Authority	<p>St David's Sixth Form Catholic Sixth Form College is considering its strategic options for the future and, more particularly, a closer connection with the Council.</p> <p>The report will outline the options considered by St David's and explain the implications, benefits and risks to the Council. It will also include a synthesis of feedback from key stakeholders including secondary schools.</p>	AMBER	<p><i>Planned consultation;</i></p> <ul style="list-style-type: none"> <li><i>St David's College will consult with Welsh</i></li> </ul>	Cabinet
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			<p><i>Assembly Members, Careers Wales, Estyn, Colegau Cymru, The Education Commissi on of the Diocese, FE Colleges, Local Secondary Schools, HE Institutions , Local Authorities , Regional Transport Consortiu m, The Police and Crime Commissi oner, Local Elected Members,</i></p>	



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			<p><i>Local Members of Parliament, The Student Union, staff and recognised Trade Unions and the Welsh Language Commissioner.</i></p> <ul style="list-style-type: none"> <li><i>In preparing the Cabinet Report LA officers will consult with all Cardiff Secondary Schools.</i></li> </ul>	

### Health, Housing & Wellbeing

Application to suspend the Right to	Further to the Cabinet report of 10 <sup>th</sup> November, this report seeks to outline consultation responses and approve the submission of the	AMBER		Cabinet
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Buy and Right to Acquire in Cardiff	application to Welsh Government to suspend the Right to Buy/Acquire across the whole of Cardiff for a period of 5 years.			
Direct Payments to Vulnerable People	<p>The purpose of the direct payments support scheme is to ensure that adequate advice, information and support is available to all relevant client groups, to enable the service user to effectively use direct payments to enhance their quality of life, operating efficiently within statutory requirements of the system.</p> <p>The direct payment service has been reviewed and it is proposed to deliver a revised model and delivery of service to optimise that there is choice and control for the citizen:</p>	AMBER		Cabinet

**16 March 2017**

#### **Leader**

Bilingual Cardiff: 5 Year Strategy - 2017-2020 & WESP	<p>The Welsh Language (Wales) Measure 2011 established a legal framework to impose duties on certain organisations to comply with standards in relation to the Welsh language by way of sub-legislation (Welsh Language Standards (No.1) Regulations 2015).</p> <p>Standard 145 requires the Council to produce and publish a five-year strategy by the 30th of September 2016 which sets out how we will promote and facilitate the use of Welsh.</p> <p>The Bilingual Cardiff (2017-2020) draft strategy was published for consultation on the 30<sup>th</sup> of September.</p>	GREEN		Cabinet
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#### **Corporate Services & Performance**

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Annual Pay Policy Statement 2017/18	<p>The Localism Act 2011 requires authorities annually to develop and make public a pay policy statement on all aspects of Chief Officer remuneration and the lowest paid in the authority. Since 2011, Cardiff has taken a broader approach and has produced a policy statement covering all employee groups other than teachers.</p> <p>Under section 39 of the Act, the Council's pay policy statement must be approved by a resolution of the authority by the 31 March immediately preceding the financial year to which it relates.</p>	GREEN		Cabinet  Council

### Education

School Admission Arrangements 2018/19	<p>In accordance with Section 89 of the School Standards and Framework Act 1998 and the Education (Determination of Admission Arrangements ) (Wales) Regulations 2016 the Council is required to review the School Admission Policy annually.</p> <p>The School Admission Arrangements must be determined for implementation in September 2018.</p>	AMBER		Cabinet
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### Health, Housing & Wellbeing

Housing Revenue Account (HRA) Business Plan 2017/18	<p>Issues covered in the HRA Business Plan are to:</p> <ul style="list-style-type: none"> <li>• set out the authority's purpose or mission as a social housing landlord;</li> <li>• set out objectives and standards for the service;</li> <li>• plan how to achieve the objectives and standards set out (the strategies);</li> <li>• plan resource and financial requirements;</li> <li>• provide a framework for monitoring and evaluating the</li> </ul>	GREEN		Cabinet
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	<p>progress of the housing ‘business’;</p> <ul style="list-style-type: none"> <li>communicate the authority’s plans to its tenants, the Assembly, other key stakeholders, partners and the wider community.</li> </ul>			
School Admission Arrangements 2018/19	<p>In accordance with Section 89 of the School Standards and Framework Act 1998 and the Education (Determination of Admission Arrangements ) (Wales) Regulations 2016 the Council is required to review the School Admission Policy annually.</p> <p>The School Admission Arrangements must be determined for implementation in September 2018.</p>	AMBER		Cabinet